



BRIA MANOLO FORTICH HOMEOWNERS' ASSOCIATION INC.

P3, Dicklum, Manolo Fortich, Bukidnon 8703.

Contact: 09176349065. Email: bodbriamanolo@gmail.com

BOARD RESOLUTION No. 9 s.2025

A RESOLUTION AUTHORIZING THE PROVISION OF PETTY CASH FUND IN THE AMOUNT OF FIVE THOUSAND PESOS (₱5,000.00)

WHEREAS, the Bria Manolo Fortich Homeowners' Association, Inc. recognizes the necessity of maintaining a Petty Cash Fund to cover minor operational and administrative expenses that require immediate payment and cannot be delayed through the usual disbursement procedures;

WHEREAS, it is deemed practical and necessary to establish a Petty Cash Fund with a maximum limit of Five Thousand Pesos (₱5,000.00) to ensure smooth and efficient day-to-day operations of the Association;

WHEREAS, the fund shall be replenished upon liquidation and submission of valid receipts and supporting documents, in accordance with standard accounting and auditing practices;

NOW THEREFORE, BE IT RESOLVED, as it is hereby RESOLVED, that the Bria Manolo Fortich Homeowners' Association, Inc. shall establish a Petty Cash Fund in the amount of Five Thousand Pesos (₱5,000.00);

RESOLVED FURTHER, that the Treasurer of the Association shall be the custodian of the Petty Cash Fund, responsible for the safekeeping, disbursement, and timely liquidation of the fund;

RESOLVED FINALLY, that all disbursements made through the Petty Cash Fund shall be supported with official receipts and be subject to verification by the Audit Committee and the Board of Directors.

Approved and adopted this 27th day of July 2025 at Bria Manolo Fortich, Bukidnon.

(SGD).

BENZAR GLEN S. GREPON

Board of Director/ President

(SGD).

KARL CLYDE STEPHEN ACOSTA

Board of Director/ VP

(SGD).

MICHELLE A. GABUTERO

Board of Director/Secretary

(SGD).

WINSTON Q. ECUACION

Board of Director/Treasurer

(SGD).

RAQUEL M. ABALES

Board of Director/Auditor



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Municipality of Manolo Fortich) S.S.

BEFORE ME, a notary Public for and in the municipality of Manolo Fortich, this ____day of _____, 2025, personally appeared and exhibited to me their respective identification cards:

Name of Officers/ Directors	ID & Number	Placed Issued	Date issued
Benzar Glen S. Grepon			
Karl Clyde Stephen Acosta			
Michelle A. Gabutero			
Winston Q. Ecuacion			
Raquel M. Abales			

Known to me and tom me known to be the same persons who executed the foregoing Board resolution consisting of three (3) pages including this page on which the Acknowledgement is written, and the acknowledged to be the same is their free and voluntary act and deed as well the free and voluntary act and deed of the organization herein represented.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the date and place first above written

Notary Public

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.